**Instructions for the Preliminary Defense (April 7, 2019)**

1. **May GOD bless you with the battle you are to face this semester.**
2. **The defense will push thru on Sunday.**
3. Document submission for **ITCP1 (Chapters 1 &2)** will be on **April 6, 2019 (Saturday)**  and **ITCP2/ISCPD2 (Chapters 1 to 3 Updated)** will be on the same date**@ the Department, from 8AM to 12:00Noon ONLY**.
4. For ITCP1 groups please prepare a summarized (Bulleted) Chapters 1 & 2 Powerpoint Presentation with planned Screen Shot Designs and for ITCP2/ISCPD2, just present an Overview of your Capstone & proceed to the 100% working system/app details automatically. And you (P1&P2) must discuss & explain everything using the English Language.
5. **Bring along w/ you all necessary documents (INITIAL Testing Survey proof, Approval etc.).**
6. **Be able to review as a Group the Rubrics as to how will you be evaluated on Sunday so that you will be fully aware what are expected from your group.**
7. **All groups are enjoined really of their full cooperation & prepare well. Be reminded to bring your individual Name Tags.**
8. **For IT Capstone Project 1 groups, be sure that each of you understands the details of your Capstone Proposal meaning the things that are written in your Chapter 1&2 by being able to explain clearly and being able to answer all the questions to be asked by the panel. For IT Capstone Project 2/IS Capstone Project Design 2 groups, be sure that each of you can explain the details of your system/app and that your document details support what your system/app output is all about and that make sure you are the ones who really did/made it.**
9. **Prepare well & be able to excellently with conviction answer questions of panelists regarding your Capstone Project.**
10. **Wear your best corporate attire.**
11. **First group to defend of each room must start w/ a prayer for everyone for the whole day activity.**
12. **The 1st Group in each Room in the Scheduled Defense must get the remote control and cable from the Department from 6:00AM to 6:30AM ONLY and the last group from each room must bring back the remote control and cable back to the SAs @ SV 309.**
13. **Clean As You Go (CLAYGO) and Silence As You Go (SAYGO) must STRICTLY BE OBSERVED the whole day.**
14. **The 1st groups both in the morning & afternoon, they should be in AdU 2 hours before but be reminded as well that all those who are scheduled in the morning sessions except the 1st groups are required to be here in AdU 8:00AM and all afternoon sessions except the 1st groups are required to be here by 12:00 Noon. (READ & UNDERSTAND, NO Reason for any GROUP TO BE LATE)**
15. **Acknowledge your Technical Panelists and be able to introduce properly the whole members of the group before your presentation.**

***Important Additional Announcement:***

**The success of your Group be guided by GOD & so perform well on the day of the defense. Each one of the group members must make the best he/she can to convince your Technical Panelists that your Capstone Projects & your group really deserve a Passing Mark.**

**Thank u in advance & Soar High. God bless u all!**

***From your Class Advisers (Ma’am Racelis & Ma’am Bayrante)***